



Amanda Binks
Pasture House
3 Victoria Grove
Ripon
HG4 1LG

21st October 2016

Dear Amanda,

During February of this year you were tupe'd from Holt Doctors Ltd (HDL) to LMS Recruitment Systems (LMS) as part of a restructure of the business. Tupe ensures that all your employment benefits remain with you which includes your pension right.

At that time HDL was commencing it's pension scheme under the auto enrolment requirements this commenced in March so you did not have the opportunity to contribute. Under Tupe regulations your right to be part of a pension scheme was, of course, one of your ring fenced employment benefits. However at that time LMS did not have a pension set up and the staging date for the commencement of the pension scheme was determined to be this month, October 2016.

This then provides the company the opportunity to fulfil it's obligation to offer the employment benefit of a pension scheme.

To ensure parity we are offering you the opportunity to pay the back dated contributions of 1% into the new LMS pension scheme this month. The company will then match the contributions you have made.

If you wish to take this up please return a copy of this letter signed in agreement and I can organise the extra payment to be made.

Kind Regards

A handwritten signature in black ink, appearing to read 'Nina'.

Nina Learoyd
Director

I wish to make voluntary pension contributions

Signed
Amanda Binks

A handwritten signature in black ink, appearing to read 'Amanda Binks'.

Registered in England and Wales
Company registration No: 9546880
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